Tax Collection Year End Wrap Up: Tips for Starting the New Year on the Right Foot

December 4, 2024 - Webinar

*Approved by DCA CTC - 2 CEU's - 2 Enforcement

Webinar Time Table 10:00am to 12:00pm - \$50.00 per person

The year-end closing is a challenging process for the tax collector & chief finance officer. The tax collector and finance officer must complete the day-to-day work on transactions, and perform other tasks to close the books.

- The Importance of Reviewing Tax Accounts
- Refunding or Transferring Overpayments
- Cancelling Minimum Balances (Credit or Debit)
- Year End Penalty Review
- Tips for Delinquent Tax Collections Prior to Year End
- Handling Transactions Before Finance Roll Over (CFO & CTC)
- Subject to Tax Sale Notifications

Presenter:

Jeanette M Larrison, CTC, CMFO

CLAIMANTS CERTIFICATION & DECLARATION

I do solemnly declare and certify under the penalty of the law that the within bill is correct in all its particulars, the articles have been furnished or services rendered as stated herein, that no bonus has been given or received by any person or persons within knowledge of this claimant in connection with the above claim and that the amount charged is a reasonable one.

Just send your check with the application form!
You do not need to send us your Voucher for a
separate signature since the presigned certification
on the left can be attached to your voucher in lieu
of sending it to us for a signature. This form has
been determined by DLGS to meet the requirements
of the statutes for this type of expenditure.

Michael F. Conti, Program Coordinator

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